



Regular Board Meeting Minutes April 21, 2020 7:00pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai and Angela Neibur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried. Meeting was held over conference call due to the Covid-19 Pandemic.**

PUBLIC COMMENT

Jennifer Gergen – 507.291.0953 @ 26493 Fischer Avenue, Randolph, MN – the Gergen’s wondered about approval to put a bathroom in their AG building HT002-AG that was approved 08/20/19 on their 6.76 acre parcel. Jennifer was advised they would need to get the bathroom inspected by our septic inspector Darrel Gilmer and they may need to do a drain field and may need a license for putting in a holding tank. **Doug Wille made a motion to approve putting a bathroom in the Gergen’s AG building provided it is permitted correctly. Jim Sipe seconded. Motion carried.** Molly Weber texted Darrel Gilmer’s phone number to Tom Gergen.

ROAD REPORT

- **Road Tour** – due to Covid-19 Bryce and Jason will do the road tour with Doug Wille following them and they will get out if they find anything critical. Road tour will be Friday 05/01/20 at 7am.
- **Otte Contract** – contract was signed by Otte’s, Township Chair, Jim Sipe and Clerk Molly Weber on 04/24/20 with contract dates of 04/16/2020 to 04/15/2021.

PLANNING COMMISSION SYNOPSIS

Nothing to report since April meeting was cancelled since nothing on the agenda.

OLD BUSINESS

- **Old business will be addressed at the May 19, 2020 meeting due to the Covid-19 Pandemic.**
- Special meeting with Troy Gilchrist regarding Clustering – had discussion with Planning Commission 090919 – previous discussion was about Agricultural Retail Sales~don’t want a “Bachman’s” to have huge retail sales in the township. Section 611, page 6 Seed dealers in the township-retail sale-30% should cover like a “Bachman’s” in the proposed change. 3/29/20 Molly Weber emailed this to the Planning Commission to review one more time and let them know he can attend the meeting if need be to explain it.
- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress

NEW BUSINESS

- Thank you – Leo and Joyce Nicolai were thanked for there service as Treasurer and Deputy Treasurer.
- Appointment of Treasurer – **Doug Wille made a motion to appoint Angie Neibur as Treasurer. Jim Sipe seconded added to the motion that this would be effective April 22, 2020. Motion carried.**
- Oath of Office – Angie Neibur took her Oath of Office over the phone due to Covid 19-Pandemic. Oath of Office will be signed at the May 19, 2020 meeting. Molly sent the CTAS links to Angie via email. Angie stated her mother, Mary Neibur would be the Deputy Clerk. Treasurer salary is \$350/month paid quarterly. Deputy Treasurer is \$20/hour. Each are paid \$75. per meeting.
- New Laptop – Angie Neibur will pick this up from Jeanne Werner.
- Lindsey Kuzma-(651-202-5902)-7855 230th Street, Hampton-wanting to put up a horse stable and riding arena-the building is 80x226, plus an overhang on one corner. 80x176 is the indoor arena and 80x50 is the stall/hay storage area but it is all one large building-looks like they have 19.91 acres. After a long discussion it was decided this should be an AG Permit. **Dan Peine made a motion to approve the building permit request for horse building at 7855 230th Street, Hampton for Lindsey Kuzma. Seconded by Doug Wille. Motion carried.** Permit was signed and emailed to Lindsey 4/28/2020.
- Jim Sipe Oath of Office was administered 3/17/2020 for another 3 year term ~FYI
- AG Preserve~Molly will meet with individuals once “Stay at Home” is lifted and residents contact her so documents can be signed at May meeting for residents to get them filed with County by June 1, 2020. Molly Weber and Jeanne Werner will work through these so they can be signed at the May 19, 2020 meeting.
- Chloride~Molly Weber will have Mark post on website this week and it will be posted in the Cannon Falls Beacon the week of 4/27/20 and week of 5/4/20 this was completed.
- Reorganization meeting 6:30pm Tuesday 05/19/20 – FYI

OTHER BUSINESS-Board Members Only

- Complaint about Fox on Highway 50 since burns random stuff in wood stove. This will need to be turned into the Sheriff or Dakota County since township has no authority over that. Dan Peine will advise the neighbor about this. Township does have authority of all the stuff in the yard that will have to be addressed at a later date.
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Doug Wille made a motion to approve signing of checks 6015 to 6021 and a motion to approve the claims list. Check number 6022 for Benny Svien for \$107.16 was voided since it was discovered building permit was for Randolph Township not Hampton Township. Dan Peine seconded. Motion carried. Jim Sipe, Leo Nicolai and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this in May while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 8:05pm. Dan Peine seconded. Motion carried.

Date Signed: 5/19/20

Supervisor: [Signature]

Clerk: [Signature]

HAMPTON TOWNSHIP TREASURER'S REPORT

April, 2020 (May 19, 2020 Meeting)

BEGINNING BALANCE: **\$165,560.74**

RECEIPTS:

ICS Account Interest \$13.53
TOTAL RECEIPTS: **\$13.53**

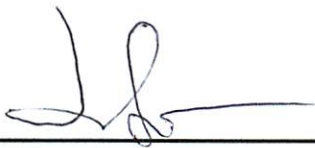
DISBURSEMENTS:

M. Weber – Monthly Clerk Salary	\$1,331.93
J. Werner – Deputy Clerk	150.23
J. Otte – Mar. & April Rent	1,000.00
M. Rauchwarter – Website	30.00
Otte Excavating – Road Work	980.00
Kennedy & Graven – Legal Fees	39.00
PERA – 1 st Quarter	963.79
PERA – Delinquent Reporting	10.00
IRS – 1 st Qtr. Withholding	1,278.54
MN Revenue – 1 st Qtr. Withholding	34.31
Century Link – Phone	<u>92.45</u>
TOTAL DISBURSEMENTS:	\$ 5,910.25

ENDING BALANCE: **\$159,664.02**

Checks Not In (8) \$3,658.90

4/30/2020 Statements' Balance: \$163,322.92



Jim Sipe, Chair

5/19/20

05/19/2020



Angie Niebur, Treasurer

5/19/2020

05/19/2020